



Dear Councillor

You are summoned to attend the Annual Meeting of the Parish Council which will be held on Tuesday 19 May 2026 at 6.30pm in Whitley Village Hall, Village Lane, Higher Whitley.

Please advise me as soon as possible if you are unable to attend.

Signed:

A handwritten signature in black ink that reads 'Tracey Noble'. The signature is written in a cursive style with a large, looped 'D' at the end.

Clerk to the Parish Council

08 May 2026

Agenda

1. Election and Appointment of Chair
For the year 2026-2027.
2. Election and Appointment of Vice Chair
For the year 2026-2027.
3. Acceptance of Office
The newly elected Chair and Vice Chair to sign the Acceptance of Office.
4. Election and Appointment of Village Hall Representatives
For the year 2026-2027
5. Election and Appointment of Burleymen
For the year 2026-2027
6. Apologies
To receive and accept apologies for non-attendance.
7. Declaration of Interest
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest in which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare or not, is the responsibility of the Member.



8. Minutes of the Previous Meeting – 21 April 2026.
To confirm the minutes of the Parish Council Meeting as a true record and signed by the Chair.
9. Public Forum
In accordance with the Standing Orders, the meeting shall be adjourned for a maximum of 30 minutes for Public Participation. Speeches will not last for more than 3 minutes.
 - 9.1 Members of the Public
 - 9.2 Police Report
 - 9.3 Whitley Village School Report
10. Cheshire West and Chester Borough Councillors
To receive any reports from the Borough Councillors.
11. Planning Applications
To consider a response to any planning applications received to date.
12. Finance
To receive and approve the monthly payments.
13. Internal Audit 2025-2026
To receive and note the Internal Audit Report.
14. Queens Orchard
To receive and resolve updates regarding the Queens Orchard.
15. Village Projects
To propose and note village projects for the year 2026-2027.
16. Matters for Discussions in Closed Session
Pit 2
Public Bodies (Admission to Meetings) Act 1960 s.2
Due to the confidential nature of the business concerned, this Act shall not require the meeting to be open to the public.
17. Date and Time of Next Meeting
To confirm the date and time of the Meeting of the Parish Council as Wednesday 08 July 2026 at 7.00pm in Whitley Village Hall.

Annual Parish Assembly 7.30pm

Meet the electors and residents, light refreshments available.