



MINUTES OF THE PARISH COUNCIL MEETING
Held in Whitley Village Hall, Village Lane on Tuesday 17 February 2026 at 7.00pm

Councillors: * Cllr M Thompson (Chairman)

 * Cllr P Barber

 * Cllr M Bratherton

 * Cllr R Brock

 * Cllr J Cooper (Vice Chairman)

 * Cllr M Crook

 * Cllr G Warburton

 * denotes attendance

Also in Attendance: T Noble (Clerk)
 Borough Cllr P Marshall
 One Member of the Public

26/094. **Apologies**
 No apologies were received.

26/095. **Declarations of Interest**
 Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest in which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare or not, is the responsibility of the Member.

Cllrs M Thompson, J Cooper and M Crook declared an interest in planning application 26/00034/FUL.

26/096. **Minutes of the Pervious Meeting**
 The minutes of the Parish Council Annual Meeting held on Tuesday 20 January 2026 were confirmed as a true record and signed by the Chairman.

26/097. **Public Forum**
26/097.1 **Members of the public**
 Noted that no resolutions can be made during Public Forum.

26/097.2 **Police Report**
 A report has been circulated by PCSO Wiggins which included surgeries that had been held within the ward. There were no reports for Whitley on antisocial behaviour, burglaries and theft. Road safety around Whitley Village school has been under review due to the temporary traffic lights.



PCSO Wiggins will be finishing her role at the end of March and PC Vinton will be the contact for Whitley. The Parish Council would like to thank PCSO Wiggins for her excellent work with Whitley Parish Council.

26/097.3

Whitley Village School Report

There was no report available due to half term holiday.

26/098.

Cheshire West and Chester Borough Councillors Reports

Borough Cllr P Marshall attended the meeting, gave an update on the recently circulated interim report:

The deadline for submission to the National Planning Framework is 10th March, which is a great importance to the rural communities.

Financial summary for Band D Property (2026/27)

- Police: +£18.50
- Fire: +£5.00
- Total Increase: £23.50 per year (plus the increases from CWaC)

26/099.

Planning (3)

Reference Number: 26/00188/FUL

Location: Lake Farm House, Lake Lane, WA4 4PW

Proposal: Single storey garage to replace existing. Solar panels to rear

Supported with no objection

Reference Number: 26/00034/FUL

Location: Grove House, Village Lane, WA4 4EJ

Proposal: Demolition of existing dwelling buildings, erection of 3 detached dwellings and ancillary works

No objection

Reference Number: 26/00298/LDC

Location: Yew Tree Nurseries, Normans Lane, WA4 4PY

Proposal: Lawful development of commencement of works in relation to planning permission: 14/04130/FUL

No objection

Reference Number: 26/00066/FUL

Location: Mount Pleasant, Goosebrook Lane, CW9 6BH

Proposal: Detached domestic garage and store, with replacement home office, extension of driveway and soft landscaping scheme, works to include removing existing shed outbuildings.

No objection

Appeals (0)

Notice of Decisions (0)



Appeal Decisions (0)

- 26/100. **Finance**
Resolved that payments listed in Appendix 1 were approved.
- 26//100.1 **Donation Request**
The village hall committee has applied for a grant (£220,00) towards a purchase of a replacement defibrillator at a cost of £882.00.
Resolved to donate £220.00 from the Parish Council.
- 26/100.2 **Office Furniture**
The Clerk requested approval for the purchase of an office chair, with the cost to be shared equally between two Parish Councils.
Resolved the Clerk be authorised to purchase an office chair at a cost not exceeding £200.00 excluding VAT, with the expense to be divided equally between two Parish Councils.
- 26/101. **Asset Register and Risk Assessment and IT and Cyber Security Policy**
The Asset Register, Risk Assessment and IT and Cyber Security Policies were reviewed and formally adopted.
Resolved
- 26/102. **Residents Welcome Pack**
Cllr P Barber and Cllr J Cooper advised that a welcome message from the Chairman should be included in the Parish Council information pack. The pack should also contain details of the Parish Council website and useful contact information for the Village Hall, WI, Whitley Village School, the Preschool and the village church.
Resolved Cllr M Thompson will design the welcome pack along with a ‘Welcome to the Village’ message once all relevant information has been received for inclusion.
- 26/103. **Part 2 Confidential**
Pit 2
Under the Public Bodies, admissions to meetings, Act 1960, the public to be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information of matters.
- 26/104. **Time and Date of Next Meeting**
The Parish Council meeting was confirmed as Tuesday 18 March 2026 at 7.00pm in Whitley Village Hall.

Meeting closed at 8.36pm
Signed as a true record:

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Cllr M Thompson
Chairman

Dated: 17 March 2026



Appendix 1 – Payments February 2026

DESCRIPTION	INVOICE	NET	VAT	TOTAL	CODE
PKF Littlejohn Audit	20253244	£40.00	£8.00	£48.00	206
ThenMedia	19927	£121.50	£24.30	£145.80	205
Village Hall Defib Donation	1702/26/100.1	£220.00	£0.00	£220.00	503