



Dear Councillor

You are summoned to attend a meeting of the Parish Council which will be held on Tuesday 21 April 2026 at 7.00pm in Whitley Village Hall, Village Lane, Higher Whitley.

Please advise me as soon as possible if you are unable to attend.

Signed:

A handwritten signature in black ink that reads 'Tracy Noble'. The signature is written in a cursive, slightly slanted style.

Clerk to the Parish Council

14 April 2026

## **Agenda**

1. Apologies  
To receive and accept apologies for non-attendance.
2. Declaration of Interest  
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest in which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare or not, is the responsibility of the Member.
3. Minutes of the Previous Meeting – 17 March 2026.  
To confirm the minutes of the Parish Council Meeting as a true record and signed by the Chair.
4. Public Forum  
In accordance with the Standing Orders, the meeting shall be adjourned for a maximum of 30 minutes for Public Participation. Speeches will not last for more than 3 minutes.
  - 4.1 Members of the Public
  - 4.2 Police Report
  - 4.3 Whitley Village School Report
5. Cheshire West and Chester Borough Councillors  
To receive any reports from the Borough Councillors.
6. Planning Applications  
To consider a response to any planning applications received.



7. Finance  
To receive and approve the monthly payments.
- 7.1 Internal Audit 2025-2026  
The Chair to sign the Certificate of Exemption, Annual Governance Statement and Accounting Statement of the AGAR.
8. Insurance Renewal  
Renewal quote received from current insurers (Zurich Municipal) 2026-2027.
9. Flood Relief Update  
To receive an update on the replacement pipe on land adjacent to Raddel Lane.
10. Annual Meeting of the Parish Council and Annual Parish Assembly  
To discuss details for the Annual Parish Assembly 2026.
10. Matters for Discussions in Closed Session  
Pit 2  
Public Bodies (Admission to Meetings) Act 1960 s.2  
Due to the confidential nature of the business concerned, this Act shall not require the meeting to be open to the public.
11. Calendar Dates 2026-2027  
To discuss and resolve the meeting dates for 2026-2027.
12. Date and Time of Next Meeting  
The Annual Meeting of the Parish Council was confirmed as Tuesday 19 May 2026 at 6.30pm to be followed by the Annual Parish Assembly at 7.30pm in Whitley Village Hall.

**Members of the public who wish to attend the meeting to ask a question, are kindly asked to contact the Clerk in advance.**