



Dear Councillor

You are summoned to attend a meeting of the Parish Council which will be held on Tuesday 17 February 2026 at 7.00pm in Whitley Village Hall, Village Lane, Higher Whitley.

Please advise me as soon as possible if you are unable to attend.

Signed:

A handwritten signature in black ink that reads "Tracey Noble".

Clerk to the Parish Council

13 February 2026

Agenda

1. Apologies
To receive and accept apologies for non-attendance.
2. Declaration of Interest
Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest in which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare or not, is the responsibility of the Member.
3. Minutes of the Previous Meeting – 20 January 2026.
To confirm the minutes of the Parish Council Meeting as a true record and signed by the Chair.
4. Public Forum
In accordance with the Standing Orders, the meeting shall be adjourned for a maximum of 30 minutes for Public Participation. Speeches will not last for more than 3 minutes.
 - 4.1 Members of the Public
 - 4.2 Police Report
 - 4.3 Whitley Village School Report
5. Cheshire West and Chester Borough Councillors
To receive any reports from the Borough Councillors.
6. Planning Applications
To consider a response to any planning applications received.



7. Finance
To receive and approve the monthly payments.
- 7.1 Donation Request
To review and resolve.
- 7.2 Office Furniture
To agree on purchase.
8. Asset Register, Risk Assessment and IT Policy.
To review the asset register, risk assessment and IT policy.
9. Residents Welcome Pack
Update on producing a welcome pack for new residents.
10. Matters for Discussions in Closed Session
Pit 2
Public Bodies (Admission to Meetings) Act 1960 s.2
Due to the confidential nature of the business concerned, this Act shall not require the meeting to be open to the public.
11. Date and Time of Next Meeting
To agree the date and time of the Meeting of the Parish Council as Tuesday 17 March 2026 at 7.00pm.

If any member of the public wishes to attend the meeting, please contact the clerk before the meeting.