

Whitley Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

Held in Whitley Village Hall, Village Lane on Tuesday 18th June 2024 at 7.00pm

- Councillors:
- * Cllr R Brock (Chairman)
 - * Cllr P Barber
 - Cllr M Bratherton
 - * Cllr J Cooper
 - * Cllr M Crook
 - * Cllr M Thompson (Vice Chairman)
 - Cllr G Warburton
 - * denotes attendance

Also in Attendance:

T Noble (Clerk)
Head Teacher Russell David
Two Members of the Public

- 25/020. **Apologies for Absence**
Apologies were received and accepted from Cllr M Bratherton and Cllr G Warburton.
- 25/021. **Declarations of Interest**
Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
- 25/022. **Minutes of the Previous Meeting**
The minutes of the Annual Meeting of the Parish Council held on Tuesday 18th June 2024 were confirmed as a true record and signed by the Chairman.
- 25/023. **Public Forum**
Head Teacher from Whitley Village School had prepared a report for circulation to Councillors with news and updates.
- Members of the public were invited by the Chairman to address the Councillors with any concerns or issues they may have.
- There was a report that there are a few damaged/dead trees along Raddel Lane that will need to be checked on for safety.
- 25/024. **Cheshire West and Chester Borough Councillors Reports**
Borough Cllr L Gibbons, Borough Cllr P Marshall and Borough Cllr N Wright sent apologies.
- 25/025. **Planning (0)**
- Appeals (0)**

Whitley Parish Council

Notice of Decisions (0)

Appeal Decisions (0)

- 25/026. **Correspondence**
Resolved that the Clerk had circulated by email to the Parish Councillors documents received to date.
- 25/027. **Finance**
Resolved that payments listed in Appendix 1 were approved.
- 25/027.i. The internal audit had been completed and the report sent to the Clerk. The signed Certificate of Exemption will be sent to the external auditors and the Notice of Public Rights will be displayed.
- 25/027.ii. The Clerk will look into changing the bank accounts to a savings account and a current account.
Noted to report back to the committee.
- 25/028. **Whitley Nature Reserve**
Resolved that the car park surface will be plained and Cllr R Brock to obtain quotes.

Cllr P Barber and Mr Faulkner will liaise regarding the remaining benches to be positioned.

No swimming signs (2 x A3 aluminium) have been ordered.
- 25/029. **Greenhills Update**
Cllr R Brock commented that work had started on a few potholes then had to be postponed due to weather conditions. An email has been sent to Head of Highways, engineers will have to visit before any decisions made.

After careful consideration, numerous agenda items, residents' concerns and impossible access for emergency vehicles, Cllr R Brock will obtain quotes for the possibility of a new drainage pipe to make the road accessible.
- 25/030. **Whitley Rose Queen Donation**
The committee has agreed to donate £225.00 towards the Rose Queen and D-Day event.
Resolved and Cllr P Barber would like to express thanks to the Parish Council for the donation.
- 25/031. **Parish Council Website**
The Clerk would like to change providers and have an individual website for the Parish Council. Links will be sent to all Councillors to compare websites
Noted that the Clerk will email and will be a future agenda item.

Whitley Parish Council

25/032. **Chetwode**
The Chetwode has recently been sold and work commencing.
Noted that the Conservation Department at Cheshire West should be contacted to assess the ongoing works as concerns are raised regarding being a listed building.

25/033. **To Note Matters Arising**
The Clerk informed the committee that she had passed the FILCA qualification.

25/034. **Time and Date of Next Meeting**
The next Parish Council meeting was confirmed as Tuesday 16th July 2024 at 7.00pm in Whitley Village Hall.

The meeting closed at 8.32 pm.

Signed as a true record:

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**Cllr R Brock
Chairman**

Dated: 16th July 2024

Whitley Parish Council

Appendix 1 – Payments Tuesday 18th June 2024

WMT Outdoor Services Village Maintenance Bank Transfer	£ 320.00
Amazon Printer Cartridge x 1 Colour Bank Transfer	£ 16.09
Amazon Printer Cartridge x 1 Black Bank Transfer	£ 14.72
AO Electrics Clerk's Laptop Bank Transfer	£ 419.00
JDH Business Services Audit 2024-2025 Bank Transfer	£ 316.80
SLCC Membership Bank Transfer	£ 79.00
Cllr J Cooper Annual Refreshments Chq: 001313	£ 33.28
	<u>£1,198.89</u>

Chairman Initials