

# MINUTES OF THE PARISH COUNCIL MEETING

Held in Whitley Village Hall, Village Lane on Tuesday 20<sup>th</sup> June 2023 at 7.00pm

- Councillors:
- \* Cllr R Brock (Chairman)
  - \* Cllr P Barber
  - Cllr M Bratherton
  - \* Cllr J Cooper
  - \* Cllr M Crook
  - Cllr M Thompson (Vice Chairman)
  - \* Cllr G Warburton
  
  - \* denotes attendance

Also in Attendance:

T Noble-Ditchfield (Clerk)  
Borough Councillor P Marshall  
Headteacher Mr R David  
One Resident

24/020. **Apologies for Absence**  
Apologies were received and accepted from Cllr M Bratherton and Cllr M Thompson.

24/021. **Declarations of Interest**  
Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.

24/022. **Minutes of the Previous Meeting**  
The minutes of the Annual Parish Council Meeting held on Tuesday 16 May 2023 were confirmed as a true record and signed by the Chairman.

24/023. **Public Forum**  
Members of the public were invited by the Chairman to address the Councillors with any concerns or issues that they may have.

Headteacher, Mr R David, had sent a report for the Councillors updating information regarding Whitley Village School.

A resident enquired about communication within the village now the newsletter has ceased. As Cllr M Thompson was absent this item will be added to the next agenda and the resident invited to the meeting.

24/024. **Cheshire West and Chester Borough Councillors Reports**  
Borough Councillor P Marshall attended the meeting to update the committee members of various items.

There were no updates on the Chetwode Arms to report to the Parish Council.

24/025.

**Planning (1)**

Reference Number: 23/1788/FUL

Address: Five Oaks, Raddel Lane, Whitley

Proposal: Single storey side and front extensions, replacement roof and new loft room with rear dormer, new windows and render finish to house and existing garage with ancillary external works.

**No objections**

**Appeals (0)**

**Notice of Decisions (2)**

Reference Number: 23/00011/FUL

Pillmose Farm, Pillmose Lane, Whitley

**Approved**

Reference Number: 23/00864/PAA

Turkey Oak Cottage, Bentleys Lane, Whitley

**Approved**

**Appeal Decisions (0)**

**Cllr M Crook left the meeting at 7.50pm.**

24/026.

**Finance**

BHIB

Insurance

Bank Transfer

£496.32

WMT Landscaping

Village Maintenance

Bank Trans

£300.00

TWM Traffic Control

Speed Signs

Bank Transfer

£3857.67

**Resolved** that payments listed were approved.

24/026.i

Notification of Exempt Status has been forwarded to the external auditors, PKF Littlejohn LLP.

24/026.ii

An invoice has been issued to Whitley Primary School/Rowan Trust for their 25% contribution to the village speed signs - £1928.84.

For all future fund matching projects, more information will be collated and finalised before any payments from the Parish Council.

24/026.iii

An invoice has been issued to Dutton Parish Council for their contribution towards the Coronation banners - £25.00.

24/026.vi

The Parish Council has agreed for the Clerk to join SLCC and the membership can be split between the Clerk's two councils.

- 24/026.v The village maintenance invoices are received after the Parish Council meetings, making the contractor wait for a month for payment.  
**Resolved** that the Clerk can issue payment, for contracted work, in between meetings, to be reported at the next possible meeting.
- 24/027. **Correspondence**  
**Resolved** that the Clerk had circulated by email to the Parish Councillors documents received to date.
- An email regarding renewable energy/solar panels has been received and the committee would like to invite the sender to next month's meeting.  
**Noted** that the Clerk reply sending details of the next Parish Council meeting.
- 24/028. **Village Communication**  
This agenda item will be deferred until the July meeting to enable Cllr M Thompson to update the committee.
- 24/029. **A49 Layby – Litter/Litter Picking**  
The litter bin on the A49 layby is overflowing and has extra litter placed around the bin. An additional bin may help. Street Scene at CWAC has already been contacted about the issue.  
**Noted** that Borough Councillor P Marshall will also report the issue to CWAC.
- 24/030. **Greenhill Lane**  
The rubble blocking the lane has still not been collected after numerous reports to Street Scene, this has been an ongoing issue.  
**Noted** that Borough Councillor P Marshall will chase the issue with Street Scene.
- 24/031. **Queen's Orchard**  
Cllr J Cooper informed the committee that two trees had died but can be replaced. The grass is in need for a strim,  
**Resolved** that Cllr R Brock contact WMT Landscaping, the village maintenance contractor, for the strimming of the orchard.
- 24/032. **Chetwode Arms Update**  
There are no updates to report.
- 24/033. **Hedge Laying – Nature Reserve**  
Hedge laying for the Queen's Orchard will commence in November. Councillors will need to decide, nearer the time, to either have a fire or a chipper. Stakes will also need to be obtained for the project.
- Additional areas can be identified for hedge laying.  
**Resolved** that the far area of the Village Hall carpark would be an ideal place and Cllr J Cooper will inform the representative.
- 23/034. **To Note Matters Arising**  
Cllr J Cooper would like to express that Dutton Parish Council contributed towards the Coronation with the entertainment licence, the animal entertainer and a banner, thank you for their commitment in this joint venture. Thanks also to everyone who kindly donated and Norcott Brook Trailers for providing the goody bags. The Village Hall Committee for the use of the hall and the

field and the Borough Councillors for their generous funds to help with the celebration.

All profits made were put back into the community and split between the Rose Queen Committee and the Village Hall Committee.

There has been reports of dangerous parking on the corner at Town Green and an unattached trailer on the road. The Burleymen will look at the situation and report back.

23/035.

**Time and Date of Next Meeting**

The Parish Council meeting was confirmed as Tuesday 18<sup>th</sup> July 2023 at 7.00pm in Whitley Village Hall.

**The meeting closed at 8.45pm.**

**Signed as a true record:**

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**Chairman**

**Dated: 18<sup>th</sup> July 2023**